

**ADIRONDACK CENTRAL SCHOOL  
MIDDLE SCHOOL  
BOONVILLE, NY 13309**

**REGULAR BOARD MEETING MINUTES – December 11, 2018**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
John Abdo - President Richard Gallo –V.President. Sandra Beasock Mark Emery Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Wendy Keehfus-Jones, BE Principal; Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill Schafer, WL Principal; Linda Guernsey, Director of Curriculum; Jill-Rowlands Will, MS Principal; Brian Maneen, Transportation Supervisor; Cameron Teachout, Director of Facilities III; Marie Yager
<b><u>MEMBERS EXCUSED:</u></b> Michael Kramer	

At 5:45 p.m. Board members were given a tour of the Middle School building by Mrs. Rowlands-Will, Principal.

At 6:10 p.m. Board President, John Abdo called the meeting to order.

Mrs. Beasock moved and Mr. Gallo seconded; carried 6-0; to go into executive session to discuss ATA negotiations. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:03 p.m. Mr. Gallo moved and Mrs. Sturtevant seconded, carried 6-0; to go to regular session.

At 7:11 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

**PUBLIC FORUM:**

Mrs. Marie Yager read aloud the Christmas card she gave to the Board thanking the Board and administrators for all they do and wishing all a Merry Christmas and Happy New Year.

**Public Forum ended at 7:12 p.m.**

**ADMINISTRATOR REPORTS:**

**Mrs. Rowlands-Will** – Middle School Principal:

- Performer Jared Campbell came to the Middle School incorporating the importance of resiliency into his performance which is great for this time of year.
- Middle School will be having Christmas Madness.
- Christmas Concert and Art Show coming up.
- Math teacher Justin Wiedrick is now a Board Certified Master Teacher – congratulations and very proud of him.
- Thank you to the Board for going on the tour of the middle school.

**Mrs. Keehfus-Jones** – Boonville Elementary Principal:

- Kindergartners and 1<sup>st</sup> graders held their annual Thanksgiving Feast – did three different rotations. Thank you to Bob Ballister and his staff.
- HS French Club came down to read to students in French, interesting for students to hear a different language.
- Parent/Teacher conferences held on the 26<sup>th</sup> and 27<sup>th</sup>, majority of parents attended.

**Mrs. Guernsey** – Director of Curriculum, Instruction Assessment & Data:

- AIS teacher training coming up in January in collaboration with STAR.
- On December 7<sup>th</sup> attended DATAG in Albany, discussed how districts handle the Centralization Process.
- Prioritizing scheduling, use of online assessment platform – use of data.
- Effective Teacher Training for new hires is scheduled in January.

**Mrs. Foye** – FPT Principal/Director of Special Education:

- There will be a Makerspace Showcase for students held this Thursday, December 13<sup>th</sup> at 7 p.m.
- Forestport Holiday Concert coming up on the 21<sup>st</sup> at 2:00 everyone is welcome to attend.
- Medicaid reporting done in December.
- District Indicators on the 13<sup>th</sup> and 14<sup>th</sup>, students 15-21 years of age with disabilities transitional planning.

**Ms. Lauzon** – MS Principal/Director of PE, Health Athletics:

- Finishing up fall banquets this month.
- Fall sports summary given to the Board.
- Winter sports underway – First time Nordic Ski has actually skied in December.
- Annual Bailey Wrestling Tournament was held, great turnout.
- Holiday Hoops coming up.
- Mandated Emotional Health Training by the state at elementary level.

- Dec. 6<sup>th</sup> & 7<sup>th</sup> CPR mandated training for students – students wanted to learn more.
- Thank you and good luck to Mr. Mitch Maryhugh, Lifeguard, who will be retiring at the end of the month.

**Mrs. Schafer** – West Leyden Elementary Principal:

- Parent/teacher conferences were very well attended – did a video chat with one parent who was unable to make it.
- Concert and Art show coming up tomorrow evening.
- 5<sup>th</sup> grade students using their Dojo points to have lunch with the principal, enjoying that.
- Guest readers from the community came in to read to the 3<sup>rd</sup> graders.
- 5<sup>th</sup> graders will be taking a trip to Antarctica through Skype with our own Mrs. Sandy Stoquert (school counselor) who is serving with the Reserves.
- Attended the NYSCATE 4-day conference in Rochester, wonderful to see what other schools are doing.
- STEAM challenge – who can build the tallest Christmas tree.

**Mrs. Smith** – High School Principal:

- Senior students attended Workforce 2020 in Watertown.
- Students really enjoyed the performance by Jared Campbell.
- Jeff-Lewis BOCES will be here to present their programs to students.
- Winter Breakout will be on the 21<sup>st</sup>.
- Preparing for Regents coming up in January

**Mr. Dan Roberts** – Asst. High School Principal:

- On December 2<sup>nd</sup>, National Honor Society and Skills USA members participated in a Polar Plunge into Oneida Lake raising money for the Special Olympics.
- A representative from Oneida County Civil Service came and spoke to Senior Seminar students about what Civil Service is and the process of taking exams, applying for jobs.
- Auditions are currently being held for the talent show on the 21<sup>st</sup>.

**Mr. Teachout** – Director of Facilities III:

- Finished fire inspections, no major issues.
- Next 100k project coming up, door security at the high school.
- Soil boring done on the HS fields, didn't find anything out of the ordinary.
- BOCES bid coming up, finding a better way to utilize vendors.

**Mr. Maneen** – Transportation Supervisor:

- Thank you to the principals for the quick response to bus referrals.
- Drivers have given any changes to their routes to be put in the computer system.

**CONSENT AGENDA:**

**Mr. Muha moved and Mrs. Beasock seconded, carried 6-0; the Board approved the following by a consensus motion:**

**Minutes:**

November 13, 2018 Regular Meeting.

**Substitutes:**

Teaching:

- >> Matthew Thornton - Substitute Teacher
- >> Angela Martin – Substitute Teacher

Non-Teaching:

- >> Diana Williamson – Substitute Food Service Helper
- >> Susan Althoff – Substitute Bus Attendant

▲ Pending background clearance ▲

**Field Trips:**

Jr. High All County students to Westmoreland Middle School	1/9/19
5 <sup>th</sup> grade chorus to the Strand Theatre in Old Forge	1/15/19
HS Tech students to SUNY Poly in Marcy	4/10/19
Boonville Elementary Students to Water Safari in Old Forge	6/20/19

**Building Use:**

ATA to use the HS cafeteria	12/13/18
West Leyden PTA to use the gym and cafeteria	12/14/18
Boonville PTA to use the BE garage (out back)	12/15/18
Adirondack Booster Club to use the HS gym	12/20/18
Adirondack Booster Club to use the HS gym and concession	12/28/18
Boonville Snow Festival II to use parking area around fairgrounds	2/1, 2/2, 2/3/19
National Jr. Honor Society to use the HS gym	2/14/19

**REGULAR AGENDA:**

**Mrs. Beasock moved and Mr. Emery seconded, carried 6-0; the Board approved the following:**

**Art Teacher Resignation:**

Resolved that, upon the recommendation of the Superintendent, the Board accepted the resignation of Mr. Jason Hart, Art Teacher, effective December 21, 2018.

**District Webmaster:**

Resolved that, upon the recommendation of the Superintendent, the Board appointed Mr. Shane Youngs, Computer Specialist, as District Webmaster for the 2018-2019 school year.

**Budget Development Calendar 2019-2020:**

Resolved that, upon recommendation of the Superintendent, the Board of Education adopted the 2019-2020 Budget Development Calendar.

**Surplus Equipment:**

Resolved that, upon the recommendation of the Superintendent, the Board declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Supt. of Schools.

**Committee on Special Education:**

Resolved that, upon the recommendation of the Committee on Special Education, the Board granted approval for placement of students.

**Budget Transfers:**

Resolved that, upon the recommendation of the Superintendent, the Board approved the budget transfers for November 2018.

**Transfer of Funds:**

Resolved that, upon the recommendation of the Superintendent, the Board approve the following fund transfers:

- >> \$2,000 from account 5510.571-12-5506 to A5530.400 for repair of garage doors at the bus garage.
- >> \$2,500 from account 5510.571-12-5506 to A5530.400 for sump repair of tank.

**MVCC Credit Courses:**

Resolved that, upon the recommendation of the Superintendent, the Board approve the following MVCC credit courses and new courses:

- >> Senior Seminar/MVCC BM108
- >> Hospitality/MVCC Intro to Business BM100
- >> Travel & Tourism/MVCC Principles of Marketing BM120
- >> Accounting I/MVCC Principles of Accounting 1 AC110
- >> Intro to Coding/Programming 101 – New Course
- >> American National Government/MVCC
- >> College Prep – New Course
- >> Photography II – New Course

**Professional Staff:**

Resolved that, upon the recommendation of the Superintendent, the Board approve the following Professional Staff:

Name	Tenure Area	Type of Appointment	Certification Status	Effective Date	Rate of Pay
Melissa Miller	Art	4 – year probationary	Initial	1/2/2019	D1, Step 2 +Masters

*\*“This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher or principal (as applicable) receives an ineffective composite or overall rating in the final year of probationary period the teacher or principal (as applicable) shall not be eligible for tenure at that time.”\**

**INFORMATION & DISCUSSION:{Enclosures}**

➤ **Policies:** Mr. Gallo moved and Mr. Emery seconded, carried 6-0; the Board adopted the following policies:

**2<sup>nd</sup> Reading:**

- Participation in Graduation Ceremonies & Activities, 7221
- Diploma of Credential Options for Students with Disabilities, 7222

**1<sup>st</sup> Reading:** The following policies have been moved to a 2<sup>nd</sup> reading:

- Administration of the Budget, 5140
- Meal Charging and Prohibition Against Meal Shaming, 5660
- Registration and Professional Development, 6213
- Safeguarding & Use of the District Credit Card, 5321

➤ **Warrants:**

- >> General Fund Warrant #7
- >> Lunch Fund Warrant #5
- >> Special Aide Warrant #3
- >> Capital Fund Warrant #3

- Treasurer’s Report – September 30, 2018
- 30-year Enrollment Trend
- Student Coach Observation:

Name	When	Coach
Hannah Beasock	December - January	Blanche Coscomb – Varsity Volleyball

**HANDOUTS:**

- Enrollment Figures as of December 1, 2018.
- District Calendar for December 2018.
- Claims Auditor Report for November.
- Conferences Approved by the Superintendent.

At 7:39 p.m. Mr. Emery moved and Mr. Gallo seconded, carried 6-0; to go into executive session to discuss the personnel history of a particular persons.

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**Michelle Freeman, District Clerk**

Board members returned from executive session at 8:40 p.m. Mr. Muha moved and Mr. Emery seconded; carried 6-0, to go into regular session.

Mr. Gallo moved and Mrs. Beasock seconded, carried 6-0; the Board adjourned at 8:41 p.m. to the Regular Meeting to be held on Tuesday, January 8, 2019 in the Boonville Elementary cafeteria at 7:00 p.m.

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**Edward S. Niznik, Clerk Pro-Tem**